



Town of Sturbridge
308 Main Street, Sturbridge, MA. 01566
Phone: (508) 347-2500 Fax: (508) 347-5886

Public Lands Advisory Committee (PLAC)

Meeting Minutes of October 28, 2010

Member in attendance: Dick LaFranchise (Chairman), Dale Favreau (Vice Chairman)
Dave Barnicle (ConCom), Randy Redetzke (Trails Comm), Randy Ellithorpe (Open Space Comm), Tom Creamer (BOS)

Members Absent: Don Miller (Secretary)
Guest Attending: Rich Paradise, Sturbridge Trails Committee

1. Meeting called to order by D. LaFranchise, Chairman, at 6:30 PM
2. Quorum check by D. LaFranchise
Six members present = quorum.
3. Approval of minutes of September 23, 2010, meeting
Motion to approve, made and seconded.
Vote: 6 in favor (unanimous) Approved

Old Business:

- a) PLAC membership:
 - a. T. Creamer requested the BOS to approve an amended membership list that excludes individual names and instead be defined as follows:
 - i. One member from BOS
 - ii. One member from Conservation Commission
 - iii. One member from Trails Committee
 - iv. One member from Open Space Committee
 - v. Three members - residents at large.

Note: This was approved by the Sturbridge BOS
 - b. What is the recommended date officers should be appointed or reappointed by PLAC?
 - i. This is set by the BOS in April, appending any changes in other supporting committees.
 - ii. Usually after the Town's Annual Meeting.
3. Mission Statement – Clarification of PLU section #4:
 - a) Tom provided clarification in the form of Appendix "A".
4. Review of land donations:
 - a) SPHO property on hold by ConCom, no other actions or request.
5. PLAC Committee Requirements:
 - a) File cabinet donated by Town Administrator and in the copy room.
 - b) Files from Dick and Tom have been placed in this file cabinet.
 - c) Dale will add his files after the holiday's.
 - d) Don still working to get the PLAC on the Town's website.
6. Boundary Marking of public lands:
 - a) First marking to take place on Sunday November 7, 2010 @ 10AM
 - b) Hoping to get several crews to mark CRC/OSV, along Farquar Road and Down by the new Town Well.
 - c) Sign posting training will take place prior to the actual marking, height, location, type of signage.

7. Mission Statement Section 1: Inventory and maintain a list of town owned lands per PLAC mission statement
 - a) The planned meeting to organize the information that R. LaFranchise and D. Favreau have has not yet taken place. This is the first step of the process to establish the inventory of town owned lands. Tabled until after the Holiday's.>> Action item: D. LaFranchise, D. Favreau and D. Miller to hold this meeting.
8. River Lands Trailhead Parking Area:
 - a) Pipe Gate has been installed.
 - b) No action required by PLAC.

New Business:

1. Decide meeting schedule for November and December 2010
 - a) Due to the forth Thursday falling on both Thanksgiving and Christmas the committee voted to suspend our meetings until January 2011.
2. Discussed the requirement of giving a PLAC quarterly report to the BOS.
 - a) Chairman will set up with Tom Creamer for 1st quarter 2011.

Meeting Adjourned: Motion made and unanimously approved to adjourn meeting at 8:00 pm.

List of documents used at this meeting:

1. October 28, 2010, PLAC meeting agenda
2. Draft minutes of Sept. 23, 2010, PLAC meeting
3. PLAC meeting attendance record for Oct. 28, 2010
4. PLAC mission statement – Appendix “A” rewrite

Next meeting: January 27, 2011 @ 6:30 pm, room T206 in Town hall

D. LaFranchise, Chairman and Acting Secretary